

# EMPLOYMENT APPLICATION

**Return to:**  
**MR. KIRK BAKER**  
**Superintendent**  
 13910 Mahoning Avenue  
 North Jackson, Ohio 44451  
 Telephone: (330) 538-3232 ext 1100  
 Fax: (330) 538-6297

**BOARD OF EDUCATION**

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**MR. TODD JONES**  
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**MRS. KIM PITTMAN Vice-President**  
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**MR. JOHN ZINGER, Treasurer**

**Type of Application:** (√ all areas that apply to you)

**Areas:** (√ all areas that apply to wish to apply for)

- |                                       |                                     |  |                                       |   |
|---------------------------------------|-------------------------------------|--|---------------------------------------|---|
| <input type="checkbox"/> Certificated | <input type="checkbox"/> Classified | <input type="checkbox"/> Administration    | <input type="checkbox"/> Secondary    | <input type="checkbox"/> Elementary                 |
| <input type="checkbox"/> Full-Time    | <input type="checkbox"/> Full-Time  | <input type="checkbox"/> Special Education | <input type="checkbox"/> Special K-12 | <input type="checkbox"/> Aide (Classified position) |
| <input type="checkbox"/> Substitute   | <input type="checkbox"/> Substitute | <input type="checkbox"/> Secretary         | <input type="checkbox"/> Cafeteria    | <input type="checkbox"/> Bus Driver                 |
|                                       |                                     | <input type="checkbox"/> Custodian         | <input type="checkbox"/> Cleaner      |   |

**POSITION(S) FOR WHICH APPLICATION IS MADE:** \_\_\_\_\_

Last Name \_\_\_\_\_ First Name \_\_\_\_\_ Middle Initial \_\_\_\_\_

Present Address \_\_\_\_\_  
Street Address City State Zip Phone Number ( )

Type of Ohio Certificate(s) held or Applied For	Temporary, Provisional, Professional, or Permanent	Subject Areas Listed on Certificate	Date Issued

**EDUCATION:**

Schools Attended	Location	Degree Received

Educational Awards and Achievements \_\_\_\_\_

Extracurricular Activities applicant is willing to supervise/coach \_\_\_\_\_

**TEACHING: (Most Recent First)**

Assignment/Position	Dates of Employment	Name of District and School	Principal's Name	Superintendent's Name

**EMPLOYMENT:**

Prior Employers	Dates of Employment	Job Title	Compensation	Reason for Leaving

**MILITARY:**

Dates of Service	Branch of Service	Location(s)	Assignment(s)

**REFERENCES (Two work related; one personal):**

Name	Position	Phone Number

Please complete this application and return it with a resume. Other documents such as transcripts, copies of certificates, and letters of recommendation may be submitted in support of this application. Your file will be maintained for a two-year period. The Board of Education of the Jackson-Milton Local School District is an equal opportunity employer and does not discriminate with regard to its employment policies, personnel practices or educational programs. No question on this application is asked for the purpose of limiting or excluding any applicant's consideration for employment because of his or her race, color, religion, age, sex, ancestry, national origin or non-job related handicap or disability.

I understand that the provisions of the Family Rights and Privacy Act and authorize the J-M Board of Education to release these materials to educational agencies that may be interested in my application. My signature below authorizes the J-M Board of Education to conduct a background investigation and authorizes release of information in connection with my application for employment. I acknowledge being informed that as a precondition to employment in the position for which I am applying, I must, in accordance with Ohio law, both provide a set of fingerprints and satisfactorily pass criminal records check if I come under final consideration for employment. I further understand that should I be offered employment, the employment is contingent upon a satisfactory criminal records check as required by law. Employment shall be only a conditional basis until a satisfactory criminal record report has been received. I represent that all information furnished in conjunction with this application is true and accurate to the best of my knowledge. I further recognize that should the employer discover that I made false statements or material omissions and/or have an unsatisfactory criminal record report, I will not be hired, or if already hired, I will be subject to termination from employment.

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 Signature of Applicant

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 Date