

# JACKSON-MILTON KINDERGARTEN REGISTRATION AND SCREENING

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If your child is turning five on or before August 1, 2020, it is now time to register/screen him/her for kindergarten for the 2020-2021 school year.

Registration/Screening will be held on March 11, 2020 thru March 13, 2020 from 9am-3pm. Please call the Elementary Office to schedule an appointment:  
330-538-2257, ext. 1400.

You must bring with you your child's **OFFICIAL** Birth Certificate, Social Security Card, Shot Records, Custody papers (if applicable) and Proof of Residency (2 utility bills, 2 charge statements or drivers license), **PLUS** house closing papers, mortgage document or rental agreement to complete the registration.





# JACKSON-MILTON LOCAL SCHOOLS REGISTRATION FORM

ADMISSION DATE: \_\_\_\_\_ GRADE: \_\_\_\_\_ TEACHER: \_\_\_\_\_ BUS: \_\_\_\_\_

First Name: \_\_\_\_\_ Middle Name: \_\_\_\_\_ Last Name: \_\_\_\_\_  Male  Female

Address of Residence: \_\_\_\_\_ City: \_\_\_\_\_ Zip: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ Home Phone Number: \_\_\_\_\_

Parent Broadcast Phone Number (only 1 number will be used): \_\_\_\_\_

Social Security Number: \_\_\_\_\_ Birth Date: \_\_\_\_\_ Birth City: \_\_\_\_\_

Ethnicity: White  Black  Asian  Hispanic/Latino  Am. Indian  Multiracial

Mother's Name: \_\_\_\_\_ Maiden Name: \_\_\_\_\_

Mother's Email Address: \_\_\_\_\_

Father's Name: \_\_\_\_\_

Father's Email Address: \_\_\_\_\_

If another adult is living in the home, please fill in name and relationship: \_\_\_\_\_

Number of brothers: No. of older \_\_\_\_\_ No. of younger \_\_\_\_\_ Number of sisters: No. of older \_\_\_\_\_ No. of younger \_\_\_\_\_

Other children living in the household (step children etc.) \_\_\_\_\_

Has the student ever attended the JM school district before?  Yes  No If yes, last grade attended: \_\_\_\_\_

School district last attended: \_\_\_\_\_

Does student receive IEP services or have a 504 Plan? Yes  No  Special Education  504

Does the student receive Title One Services? Yes  No  Math  Reading

Has the student been identified as Gifted? Yes  No

Are there any other special needs which the school should be aware of concerning your child? (i.e., guidance counselor, OT, PT, behavior plan, etc.) \_\_\_\_\_

Emergency Phone Number and Name of a Relative or Neighbor (Do **NOT** leave this blank..the school **MUST** have this information).

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_

\* Over \*  
Side 2 **MUST** be completed and signed

## INFORMATION REGARDING LEGAL CUSTODY

Information regarding student parents: (Please check all that apply)

	Married	Living at Home	Legally Separated	Legally Divorced	Never Married	Legal Guardian	Deceased
Mother:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Father:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Child lives with:

- |   |   |
|---|---|
| <input type="checkbox"/> both natural parents<br><input type="checkbox"/> natural mother, step/adoptive father<br><input type="checkbox"/> natural father, step/adoptive mother<br><input type="checkbox"/> only mother | <input type="checkbox"/> only father<br><input type="checkbox"/> grandparents (legal custody)<br><input type="checkbox"/> other (explain) _____<br>_____<br>_____ |
|---|---|

**Part I.**

Has the custody of this child ever been altered since the child's birth? (Divorce, foster, etc.)

- No \*\* If No, please sign this form\*. Do NOT complete Part II.  
 Yes \* If Yes, please complete Part II and sign this form\*.

**Part II.** Enrollment Information is to be completed by Parent/Guardian, or Representative from Agency of Custody if there has ever been a change of custody.

I hereby certify that the information contained on this form is complete and accurate. I understand that incorrect information regarding custody and residence will result in a violation of Section 3313.64 of the Ohio Revised Code.

Does the non-residential parent have visitation rights? \_\_\_\_\_ Explain: \_\_\_\_\_

Is there a court decision that states that the non-residential parent should **NOT** receive school information or attend school activities?

Yes  No

Please attach a certified copy of the page of the court decision bearing the case numbers and those sections referring to visitation rights and contacts with the school. Also include the page bearing the judge's signature and court seal. This copy should include any and all modifications made as of the date for registration of the child in this school. It is also the responsibility of the parents to inform the school office/principal of any subsequent modifications during the child's tenure at the school.

\_\_\_\_\_  
Parent/Guardian signature

\_\_\_\_\_  
Date

**FOR OFFICE USE ONLY:**

- S.S. Card  Official Birth Certificate  Health Record  Proof of Residency: Col. 1  Col. 2  Registration Form   
 Consent for Release of Records  Emergency Form  Custody Papers  O.E.  Restraining Order   
 Against: \_\_\_\_\_ District to pay tuition per court order: \_\_\_\_\_  
 Nurse  Transportation  Homeroom Teacher  Guidance  SPED Coordinator  EMIS



# Jackson-Milton Local Schools

**RETURN THIS FORM IMMEDIATELY**  
Students risk exclusion for failure to return this form

Date: \_\_\_\_\_ Grade: \_\_\_\_\_  
Teacher: \_\_\_\_\_

Name \_\_\_\_\_

Student Name: \_\_\_\_\_ Male \_\_\_\_\_ Female \_\_\_\_\_  
Address: \_\_\_\_\_ City \_\_\_\_\_ Zip: \_\_\_\_\_  
Home Phone: \_\_\_\_\_ Date of Birth: \_\_\_\_\_ Age: \_\_\_\_\_ SS# \_\_\_\_\_

**Parent/Guardian & Relationship**

Please check if any change in address and/or custody

Name: _____	Name: _____
Address: _____	Address: _____
City, Zip _____	City, Zip: _____
Work Phone #'s: _____	Work Phone #'s: _____
Other Phone #'s _____	Other Phone #'s _____
Email Address: _____	Email Address: _____
Relationship to Student: _____	Relationship to Student: _____

Daycare/Other: \_\_\_\_\_ Phone: \_\_\_\_\_

Siblings' Name & Date of Birth: 1. \_\_\_\_\_ 3. \_\_\_\_\_  
2. \_\_\_\_\_ 4. \_\_\_\_\_

**If Parents Are Separated Or Divorced Who Has Custody?**

Custodial Parent/Guardian: \_\_\_\_\_  
Address: \_\_\_\_\_ Phone: \_\_\_\_\_

**If Parents Are Not Available, In Case Of Emergency Call:**

(The individual listed will be permitted to sign this student out of school when parent can't be contacted)

1. Name: _____	3. Name: _____
Phone: _____	Phone: _____
Relationship to Student: _____	Relationship to Student: _____
2. Name: _____	4. Name: _____
Phone: _____	Phone: _____
Relationship to Student: _____	Relationship to Student: _____

**In Case Of Emergency Dismissal, My Child Should Go To This Local Address:**

\_\_\_\_\_

**(OVER) SIDE 2 MUST BE COMPLETED**



**Please describe medical conditions your child has including instructions for school or hospital staff to follow in the event of an emergency:** (please note that every effort possible will be made to contact individuals listed on this form first; however realize that it may not always be possible to reach those listed! Give information accordingly. Please list such things as allergies and medical conditions, etc.) This information will be provided to hospital staff (if necessary) or school staff unless instructed otherwise.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Dentist: \_\_\_\_\_ Phone: \_\_\_\_\_

Doctor: \_\_\_\_\_ Phone: \_\_\_\_\_

Specialist: \_\_\_\_\_ Phone: \_\_\_\_\_

Permission to contact child's doctor if necessary: Yes \_\_\_\_\_ No \_\_\_\_\_

Health Insurance: \_\_\_\_\_ Policy # \_\_\_\_\_ Group # \_\_\_\_\_  
Insured Name: \_\_\_\_\_

Preferred Hospital: \_\_\_\_\_

Medications: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

***PLEASE SIGN ONLY ONE LINE BELOW INDICATING YOUR WISHES:***

**Part I – To Grant Consent:**

In the event reasonable attempts to contact me have been unsuccessful, I hereby give consent for (1) the administration of any treatment deemed necessary by above named doctor, or, in the event the designated preferred practitioner is not available, by another licensed physician or dentist; and (2) the transfer of the child to any hospital reasonably accessible.

This authorization does not cover major surgery, unless the medical opinions of two other licensed physicians or dentist, concurring in the necessity for such surgery, are obtained prior to the performance of such surgery. Facts concerning the child's history including allergies, medications being taken, and any physical impairments to which a physician should be alerted are listed above.

\_\_\_\_\_  
Signature of Parent/Guardian Date

**Part II – Refusal to Consent:**

I do not give my consent for emergency medical treatment of my child. In the event of illness or injury requiring emergency treatment, I wish the school authorities to take the following action:

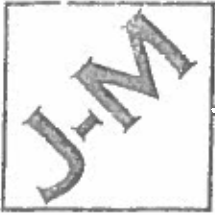
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Signature of Parent/Guardian Date





# PROOF OF RESIDENCY



Student's Name	Birth Date	Grade	Sex
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LEGAL ADDRESS

Number Street	Telephone/Home
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City	State	Zip	Telephone/Work
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I certify that I, the parent/guardian of the above student are residents of the Jackson-Milton Local School District or for open enrollment in an adjacent school district, and we reside at the address indicated. Residency is defined as the location at which you and the child sleep and eat most meals. IT IS A CRIMINAL OFFENSE SUBJECT TO FRAUD CHARGES TO FALSIFY RESIDENCY.

Signature of Parent/Guardian	Date
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ADDITIONAL INFORMATIONAL/MATERIALS REQUIRED BY STATE LAW

1. Birth certificate of child being enrolled
2. Proof of grade placement – current report card or school records
3. Proof of Child Custody or guardianship (if applicable)
4. Proof of Immunization
5. Proof of Social Security Number

Please circle and attach photocopies of appropriate documentation – one from each column.

Column 1

1. House Closing Papers
2. Deed
3. Mortgage Documents
4. Building Permit
5. Rental Agreement/Lease
6. Notarized Parent Residency Affidavit (on back)

Column 2

1. Two current utility bills
2. Two current charge statements
3. Drivers License
4. Tax statement

FOR OFFICIAL USE – TO BE COMPLETED BY SCHOOL ADMINISTRATOR

APPROVED FOR ENROLLMENT \_\_\_\_\_ TEMPORARY APPROVAL \_\_\_\_\_

School	Signature of Administrator	Date
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State of Ohio )  
 )  
County of Mahoning )

I, \_\_\_\_\_, having been duly sworn and deposited, hereby state and affirm the following:

1. I am the parent of \_\_\_\_\_.
2. I have legal custody of my above-named child, and s/he presently resides with me.
3. My "legal residence" (address) is

\_\_\_\_\_  
(Street Number and Street) (City) (State) (Zip Code)

4. For purpose of Affidavit, I intend the term "legal residence" to refer to the location where I eat my meals, sleep on a regular basis, receive my mail, and, if applicable, where I am registered to vote.
5. I am the owner/lessee of the address specified above.
6. The address specified above is within the Jackson-Milton Local School District (Austintown, Canfield, Western Reserve, Southeast, Newton Falls, Mineral Ridge and Lordstown).

FURTHER AFFIANT SAYETH NAUGHT.

\_\_\_\_\_  
\_\_\_\_\_, Affiant

Sworn to before me and subscribed in my presence this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

\_\_\_\_\_  
Notary Public

NOTICE: READ CAREFULLY – Knowingly falsifying this document is a violation of Ohio Revised Code Section 2921.13(A) which is a FIRST DEGREE MISDEMEANOR punishable by a prison term of six (6) months and/or a fine of up to \$1000.00. Further the Affiant will be charged (and prosecuted in court, if necessary) to collect all back tuition to the Jackson-Milton Local Schools for all days my child(ren) illegally attended school.



## A NOTE FROM THE SCHOOL NURSE

### *SHOULD I KEEP MY CHILD HOME FROM SCHOOL BECAUSE OF ILLNESS?*

In order for your child to be available for learning and to control communicable disease in school, it is very important for you to keep your child at home when he or she:

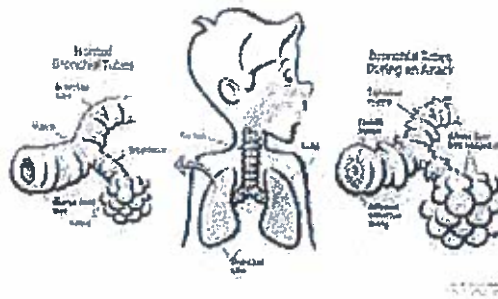
- Has a temperature of 100 degrees or more. Your child should remain at home in bed for the day and should be fever-free for 24 hours (without the aid of Tylenol or Motrin) before returning to school, as many children rebound with a temperature. This has been very frustrating lately as many children are returning to school after being sent home the day before with a fever, only to be sent home with fever again. Please consider that we need to attempt to control the spread of illness.
- Has been diagnosed with a strep infection. Your child should be on antibiotics for 24 hours before returning to school.
- Has vomited during the night or in the morning.
- Has persistent diarrhea during the night and into the morning.
- Has a moist productive cough, chest congestion, or discolored nasal discharge.
- Has red swollen eyes that itch and are draining pus (woke up with eyes glued shut).

If your child has been diagnosed with a communicable illness, contact your doctor or the school nurse to discuss when your child should return to school. Examples include, but are not limited to chicken pox, impetigo, scabies, lice and ringworm. Please inform the nurse or secretary when your child has a communicable illness so that a health alert may be distributed to classmates. Please send your child back to school with the necessary physician's release form indicating your child has been cleared for school.

### *WHAT HAPPENS IF MY CHILD SHOULD GET SICK AT SCHOOL?*

When it is determined that a student should be sent home as a result of illness or injury, a parent/guardian who has legal custody will be notified and asked to come pick up the child from school. The student can be released to someone other than the parent if that person has been designated on the emergency medical form by the parent. Please inform the office of any change in phone numbers for work or home or an added cell phone or pager to assist us in being able to reach you in a timely manner. If your child is ill at school, he/she needs to be picked up from school in a timely manner, as the health office is very small and other children coming in will be at risk of exposure to the illness.

Does your child have a health condition such as  
Asthma, Allergies, Diabetes, Seizure Disorders, etc???



Please notify the School Nurse, Mrs. Baker, in the event your child has an illness or medical condition. Preparations need to be started before the first day of the school year. Mrs. Baker can be reached at 330-538-2257 X 1405.

Students who will need medication during school hours must have written permission from the physician. A form has been attached for your convenience. (Please note, a different form is needed for asthma inhalers and epi-pens—call Mrs. Baker to request those forms.) Medication must be brought to the school by the parent. The medication must be in the original container. Please contact the School Nurse, Mrs. Baker, with any questions or concerns (330-538-2257 X1405).

# Ohio School Health History

To be used for Pre-and Elementary School

School \_\_\_\_\_

Enrolled \_\_\_\_\_

Child's name	Gender <input type="checkbox"/> Male <input type="checkbox"/> Female	Age	Birthdate
Ethnicity <input type="checkbox"/> Caucasian <input type="checkbox"/> African American <input type="checkbox"/> Hispanic <input type="checkbox"/> Asian American <input type="checkbox"/> Other			
Who is the child's legal guardian?	Who does the child live with?	Child's address	
Parent/Guardian	Parent/Guardian Address	Home phone number	

## Social Service History

Mark the box if you have contact with any of the following agencies:

- Child Protective Services
  - Legal/Court System
  - Family Counseling Services
  - Mental Health Provider
  - Other: \_\_\_\_\_
- if yes, Case worker's name: \_\_\_\_\_

Mark the box if you or your child receive any of the following medical assistance:

- SSI, Disability
- LEAP
- Healthy Start
- Medicaid/CHIP
- Insurance (Blue Cross/Blue Shield, HMO)
- Other: \_\_\_\_\_

## Family History

Please list first and last name of all the child's family members including parents and siblings.

Name	Birthdate	Gender	Health Concerns	Is the child in school?	If so, where?
1.					
2.					
3.					
4.					
5.					

## Perinatal History

Did the mother have any unusual physical or emotional illness during this pregnancy? <input type="checkbox"/> Yes <input type="checkbox"/> No    If yes, explain briefly.
How old was the mother when the child was born? Was the infant born:    What was the infants birth weight? <input type="checkbox"/> Full term <input type="checkbox"/> Early <input type="checkbox"/> Late    _____ Lbs.    _____ Oz.
Did the infant have any sickness or problems? <input type="checkbox"/> Yes <input type="checkbox"/> No

## Developmental History

Please give the approximate age at which this child:

Walked alone \_\_\_\_\_ Spoke in sentences \_\_\_\_\_

Toilet trained \_\_\_\_\_ Dressed Self \_\_\_\_\_

How does this child's development compare to other children, such as his or her brothers/sisters or playmates?

About the same       Delayed       Advanced

## Allergies

Please list and describe allergies or reactions.

Medications/drugs
Foods/plants/animals/other
Recommended treatment if allergy is severe

## Injuries, Illnesses & Hospitalizations

Please list any severe injuries, illnesses and hospitalizations including inpatient and outpatient surgical procedures.

Injuries/Illness/Hospitalizations	Age	If hospitalized, please explain.

Does your child always wear a seatbelt while riding in automobiles

Yes       No

Does the student wear a helmet when bicycling, skating/rollerblading or riding a motorcycle?

Yes       No

## Medication Information

Please describe any medications that your child takes daily and frequently.

Name of Medication	What is the medication taken for?	How often is the medication taken? What time is the medication administered?

## Health Conditions

Please check any medical conditions that the child currently has or has had in the past.

- Abnormal spinal curvature (Scoliosis)
- Allergies/hayfever
- Anemia
- Anaphylactic reaction
- Asthma or wheezing
- Attention deficit disorder (ADD)
- Behavior problem
- Birth or congenital malformation
- Cancer type \_\_\_\_\_
- Chickenpox when \_\_\_\_\_
- Chronic diarrhea or constipation
- Chronic ear infections
- Concern about relation with siblings or friends
- Cystic Fibrosis
- Diabetes
- Eczema/Chronic skin conditions
- Emotional problems
- Eye problems, poor vision
- Frequent headaches
- Frequent sore throats
- Heart disease type \_\_\_\_\_
- Hemophilia
- Hepatitis
- HIV positive
- Hyperactivity
- Juvenile Arthritis
- Kidney disease type \_\_\_\_\_
- Measles (10 day)
- Meningitis or Encephalitis
- Mumps
- Mutism
- Near-drowning/Near-suffocation
- Nervous twitches or tics
- Poisoning
- Rheumatic fever
- Seizure disorder/Epilepsy
- Sickle Cell Disease
- Speech difficulties
- Stool soiling
- Toothaches or dental problems
- Tourette's Syndrome
- Urinary tract infections
- Wetting during the day or night

**Behavioral History**

The child is usually:     Very active     Normally active     Rather inactive

Has your child every been violent or acted out in the following manner towards adults or children:

- Hitting       Kicking       Biting       Fighting       Scratching

Do you have any concern about how your child gets along with other children?

- Yes       No If yes, explain \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Please add any comments or concerns you have about your child's health, development, behavior, family, or home life that you would like the school to be aware of. \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Is this student enrolled in special education course?     Yes     No



# EMERGENCY CARE INFORMATION FOR THE SCHOOL CLINIC

STUDENT NAME \_\_\_\_\_ Today's Date \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ Zip \_\_\_\_\_

Phone \_\_\_\_\_ Teacher \_\_\_\_\_ Grade \_\_\_\_\_ Date of Birth \_\_\_\_\_

Residential Parent/Guardian

Name/Relationship \_\_\_\_\_ Daytime Phone \_\_\_\_\_ Alt Phone \_\_\_\_\_

Name/Relationship \_\_\_\_\_ Daytime Phone \_\_\_\_\_ Alt Phone \_\_\_\_\_

Other Emergency Contacts	{	1. _____ Daytime Phone _____ Alt Phone _____
		2. _____ Daytime Phone _____ Alt Phone _____
		3. _____ Daytime Phone _____ Alt Phone _____

**Please identify any health concerns that school personnel should be aware of:**

Will student take medication at school? No \_\_\_ Yes \_\_\_ *If Yes, Permission to Dispense Form must be completed*

Will student need medication available while on bus? No \_\_\_ Yes \_\_\_ Medication Name \_\_\_\_\_

Allergies No \_\_\_ Yes \_\_\_ Specify \_\_\_\_\_

Epi-Pen No \_\_\_ Yes \_\_\_ *If yes, Epi-Pen Authorization Form must be completed.*

Asthma No \_\_\_ Yes \_\_\_ *If yes, explain severity* \_\_\_\_\_

Inhaler No \_\_\_ Yes \_\_\_ *If yes, Inhaler Authorization Form must be completed.*

Seizures No \_\_\_ Yes \_\_\_ Emergency seizure medications? \_\_\_\_\_

Name of medications

Diabetes No \_\_\_ Yes \_\_\_ Emergency diabetic medications? \_\_\_\_\_

Name of medications

Does student take any medication regularly? No \_\_\_ Yes \_\_\_ Specify \_\_\_\_\_

Name of medications, amt taken, how often

Previous Surgeries (be specific) \_\_\_\_\_

Previous concussion/head injury & year \_\_\_\_\_

Hearing or Vision problems (be specific) \_\_\_\_\_

Behavior/emotional problems \_\_\_\_\_

Are there any other medical conditions that school personnel should be aware of? \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_



# HOME LANGUAGE SURVEY

DATE: \_\_\_\_\_

SCHOOL DISTRICT: \_\_\_\_\_

NAME OF STUDENT \_\_\_\_\_  
Family Name First Name Middle I.

DATE OF BIRTH \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ PLACE OF BIRTH: \_\_\_\_\_  
Month Day Year City State Country

NAME OF PARENT/GUARDIAN \_\_\_\_\_  
Family Name First Name

HOME ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP CODE: \_\_\_\_\_

HOME PHONE: \_\_\_\_\_ WORK PHONE: \_\_\_\_\_

**For Parents/Guardians:**

Please answer the following questions:

1. What language did your son/daughter speak when he/she first learned to talk? \_\_\_\_\_
2. What language does your son/daughter use most frequently at home? \_\_\_\_\_
3. What language do you use most frequently to your son/daughter? \_\_\_\_\_
4. What language do the adults at home most often speak? \_\_\_\_\_
5. How long has your son/daughter attended school in the United States? \_\_\_\_\_

**For School District Personnel:**

If the answer to any of the first four questions above is a language other than English, indicate the student's native/home language in EMIS Student Data Element (G-1270), and proceed to assess the student's English language proficiency.

## INITIAL ENGLISH LANGUAGE ASSESSMENT

**Communication skill**

**Proficiency Level**

Listening	_____ Pre-functional	_____ Beginning	_____ Intermediate	_____ Advanced	_____ Proficient
Speaking	_____ Pre-functional	_____ Beginning	_____ Intermediate	_____ Advanced	_____ Proficient
Reading	_____ Pre-functional	_____ Beginning	_____ Intermediate	_____ Advanced	_____ Proficient
Writing	_____ Pre-functional	_____ Beginning	_____ Intermediate	_____ Advanced	_____ Proficient
Comprehension*	_____ Pre-functional	_____ Beginning	_____ Intermediate	_____ Advanced	_____ Proficient
Composite**	_____ Pre-functional	_____ Beginning	_____ Intermediate	_____ Advanced	_____ Proficient

\*The Comprehension level is derived from Listening and Reading

\*\*The Composite level is derived from Listening, Speaking, Reading, Writing and Comprehension

Assessment instrument(s) used: \_\_\_\_\_

Student is LEP? \_\_\_\_\_ Yes \_\_\_\_\_ No

Indicate the student's status as LEP or not LEP in EMIS Student Data Element (G1230)

If student has been in U.S. schools for less than three years, is the student eligible for extended accommodations for statewide academic assessments? Yes \_\_\_\_\_ No \_\_\_\_\_

**English Proficiency Levels—Descriptions**

Language Proficiency Levels	Listening	Speaking	Reading	Writing
<b>Level I</b> Pre-functional	<ul style="list-style-type: none"> <li>➤ Has zero to very limited ability in understanding spoken English</li> <li>➤ Relies on non-verbal cues such as gestures and facial expressions, and requires frequent repetition/rephrasing to understand spoken language</li> <li>➤ May understand some isolated words, some social conventions, and simple directions, commands and questions</li> </ul>	<ul style="list-style-type: none"> <li>➤ Has zero to very limited ability in speaking English</li> <li>➤ May say or repeat common phrases, words and formulaic language</li> <li>➤ May be able to provide some basic information in response to requests and questions</li> <li>➤ Can ask one or two-word questions without regard to structure and intonation</li> </ul>	<ul style="list-style-type: none"> <li>➤ Has zero to very limited ability in reading English</li> <li>➤ May demonstrate some basic concepts of print (front-to-back, top-to-bottom, left-to-right)</li> <li>➤ May distinguish letters from other symbolic representations</li> <li>➤ May follow one-step directions depicted graphically</li> </ul>	<ul style="list-style-type: none"> <li>➤ Has zero to very limited ability in writing English</li> <li>➤ Can participate in writing activities by drawing pictures</li> <li>➤ May be able to copy letters or form them from memory</li> <li>➤ May be able to copy some words</li> <li>➤ May attempt to apply some writing conventions, but often does so inappropriately</li> </ul>
<b>Level II</b> Beginning	<ul style="list-style-type: none"> <li>➤ Understands simple, short statements and questions on a well-known topic within a familiar context</li> <li>➤ Can follow simple multi-step directions</li> <li>➤ Can identify the main idea and some details of short conversations or simple orally-delivered text on a familiar topic</li> <li>➤ May still need repetition and rephrasing</li> </ul>	<ul style="list-style-type: none"> <li>➤ Predominantly uses formulaic patterns and memorized phrases</li> <li>➤ Uses language that is often marked by the lack of tense, number, and agreement</li> <li>➤ Uses school-social vocabulary that is limited to key words and has little or no academic vocabulary</li> <li>➤ Responds to questions usually with one or two-word answers</li> </ul>	<ul style="list-style-type: none"> <li>➤ Begins to identify the names of both upper and lower case letters of the alphabet</li> <li>➤ Can identify where words begin and end</li> <li>➤ Can follow multi-step directions depicted graphically</li> <li>➤ During read aloud, gets meaning primarily from pictures and the teacher's tone of voice and gestures</li> </ul>	<ul style="list-style-type: none"> <li>➤ Produces writing that is marked by the lack of tense, number, and agreement</li> <li>➤ Makes frequent errors in mechanics such as punctuation and capitalization</li> <li>➤ Writes most effectively when supported by a visual, a shared experience, or scaffolding</li> <li>➤ Can begin to revise or edit own writing with teacher support</li> </ul>
<b>Level III</b> Intermediate	<ul style="list-style-type: none"> <li>➤ Shows understanding simple questions and statements on familiar topics</li> <li>➤ Often requires restatements in graphic terms or at a lower rate</li> <li>➤ Can follow many simple directions</li> <li>➤ Shows appropriate responses when read or told a story (example – laughs at humor)</li> <li>➤ Has difficulty comprehending academic-related</li> </ul>	<ul style="list-style-type: none"> <li>➤ Can communicate ideas and feelings in English, but with some difficulty</li> <li>➤ Speaks coherently, but with hesitations and with grammatical and syntactic errors</li> <li>➤ Can retell a simple story, but detail may be lacking</li> <li>➤ Can respond appropriately to many questions, but with errors in grammar and vocabulary</li> </ul>	<ul style="list-style-type: none"> <li>➤ Reads simple printed material within a familiar context</li> <li>➤ Understands short discourse on familiar topics.</li> <li>➤ Has a small repertoire of high frequency words</li> <li>➤ Partially uses details to extract meaning</li> <li>➤ Partially perceives the feeling and tone in a poem or story</li> <li>➤ Has some weaknesses in predicting from details</li> </ul>	<ul style="list-style-type: none"> <li>➤ Composes short paragraphs that are mostly intelligible</li> <li>➤ Begins to edit for sentence-level structure, spelling and mechanics and revises for content, organization and vocabulary, usually with the support of the teacher</li> <li>➤ Writes with less dependency on visual supports, shared experiences, and scaffolding</li> </ul>
<b>Level IV</b> Advanced	<ul style="list-style-type: none"> <li>➤ Understands conversations in most school/social settings</li> <li>➤ Understands main ideas and significant relevant details of extended discussions or presentations on familiar and relevant academic topics</li> <li>➤ May ask for clarification on oral information related to academic content</li> <li>➤ Understands multiple meanings of words and can use context clues to understand messages</li> </ul>	<ul style="list-style-type: none"> <li>➤ Speaks in coherent, fluent sentences, but with occasional errors in vocabulary and syntax</li> <li>➤ Has little difficulty communicating personal ideas and feeling in English</li> <li>➤ Can respond appropriately to many questions in classroom settings, but makes some errors in more complex grammatical structures</li> <li>➤ Can often use language to connect, tell and expand on a topic, and can begin to use it to reason</li> </ul>	<ul style="list-style-type: none"> <li>➤ Can read familiar text with little teacher or visual support; still needs those supports when reading to comprehend unfamiliar text</li> <li>➤ Has oral fluency and uses self-monitoring and self-correction strategies when necessary</li> <li>➤ Can identify main idea of many reading passages</li> <li>➤ Able to identify most specific facts within a text</li> <li>➤ May have some difficulty using details to make predictions</li> </ul>	<ul style="list-style-type: none"> <li>➤ Writes simple social correspondence with some errors in spelling and punctuation</li> <li>➤ May have some difficulty in producing complex sentences</li> <li>➤ Produces writing that generally addresses given topic</li> <li>➤ Produces writing that is generally intelligible but lacking grade-level quality</li> <li>➤ Produces writing that generally expresses complete thoughts</li> </ul>
<b>Level V</b> Proficient	<ul style="list-style-type: none"> <li>➤ Shows understanding of academic topical conversations without difficulty</li> <li>➤ Can follow complex and multi-level directions without difficulty</li> <li>➤ Shows understanding of oral information provided via electronic media</li> </ul>	<ul style="list-style-type: none"> <li>➤ Speaks English fluently in social and grade-level academic settings</li> <li>➤ Produces speech that include a variety of adverbs and transitional signals</li> <li>➤ Participates in classroom discussions without difficulty</li> <li>➤ Demonstrates control of age-appropriate syntax and vocabulary when speaking</li> <li>➤ Can use language effectively to connect, tell, expand, and reason</li> </ul>	<ul style="list-style-type: none"> <li>➤ Reads and understands factual information in non-technical prose as well as discussion on concrete topics related to special events</li> <li>➤ Comprehends standard newspaper items addressed to the general reader, correspondence reports and technical materials</li> <li>➤ Shows understanding of the main idea</li> <li>➤ Understands figurative language in a poem</li> </ul>	<ul style="list-style-type: none"> <li>➤ Writes short papers and clearly expresses statements of position, points of view and arguments</li> <li>➤ Shows good control of sentence structure, spelling, and vocabulary</li> <li>➤ Produces writing with wide range of vocabulary</li> <li>➤ Edits for sentence-level structure, spelling, and mechanics and revise for content, organization and vocabulary</li> </ul>

Sources: North Carolina Department of Education, 1999; Iowa Department of Education, 2000; IDEA Reading and Writing Proficiency Tests, Examiner's Manual, 1993, Ballard and Tighe; The State Collaborative on Assessment and Student Standards (SCASS) for Assessing Limited English Proficient Students and American Institutes for Research (AIR), English Language Development Assessment K-2 Test Administration Manual, 2006.

Student Name \_\_\_\_\_ Birth Date \_\_\_\_/\_\_\_\_/\_\_\_\_

Per United States Department of Education requirements, when collecting race/ethnicity information districts must collect this information by using a two part question found below.

**Part 1: ETHNICITY**

Is the student Hispanic/Latino (a person of Cuban, Mexican, Puerto Rican, South or Central American, or other Spanish culture or origin, regardless of race)  Yes  No

Regardless of whether your answer is Yes or No to Part 1, you must also select 1 or more racial groups in Part 2.

**Part 2: RACIAL GROUP**

Is the student from one or more of the following racial groups (check all that apply):

(W) White

People who have origins in any of the original peoples of Europe, North Africa, or the Middle East.

(B) Black or African American

Persons having origins in any of the black racial groups in Africa.

(A) Asian

Persons having origins in any of the original peoples of the Far East, Southeast Asia, or The Indian subcontinent. This area includes, for example, Cambodia, China, India, Japan, Korea, Malaysia, Pakistan, the Philippine Islands, Thailand, and Vietnam.

(I) American Indian or Alaskan Native

Persons having origins in any of the original peoples of North and South America (including Central America) and who maintain tribal affiliation or community attachment.

(P) Native Hawaiian or Other Pacific Islander

Persons having origins in any of the original peoples of Hawaii, Guam, Samoa, or other Pacific Islands.

PARENT OR GUARDIAN REFUSES TO LIST CHILD'S ETHNICITY AND RACIAL GROUP

I (parent or guardian) refuse to designate the ethnicity of my child and understand that the school district is required by the United States Department of Education to determine the ethnicity of my child based on their observation of the student.

Parent or Guardian Signature \_\_\_\_\_ Date \_\_\_\_/\_\_\_\_/\_\_\_\_

**FOR SCHOOL USE ONLY WHEN PARENT REFUSES TO LIST CHILD'S ETHNICITY AND RACIAL GROUP ABOVE**

School District's determination of child's ethnicity based on observation:

Hispanic/Latino  White  Black or African American

Asian  American Indian or Alaskan Native

Native Hawaiian or Other Pacific Islander

Name of School District employee determining child's ethnicity (please print) \_\_\_\_\_

Employee Signature: \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

